



HEALTH AND SAFETY POLICY

This document provides a brief statement that sets out Envams' general approach to health and safety.

It outlines the policy and identifies responsibilities and the process to be used to deliver against the policy. It provides the framework for setting health and safety objectives and targets to continually improve health and safety performance.

CONTEXT

Envams provides environmental assessment and management services to renewable energy developers on UK projects. These are delivered through a mix of employees and sub-consultants. Envams does not have premises; staff work principally at home, with some travel to site for surveys and to offices for meetings.

This policy was written by Envams directors, Paul Phillips and Michael Bird, based on HSE's template.

POLICY STATEMENT

Envams health and safety policy is to:

- Prevent accidents and cases of work-related ill-health;
- Manage health and safety risks in our workplace;
- Provide clear instructions and information and adequate training to ensure employees and sub-consultants are competent to do their work;
- Provide personal protective equipment;
- Consult with our employees on matters affecting their health and safety;
- Maintain safe and healthy working conditions;
- Monitor performance against this policy; and
- Review and revise (if required) this policy annually.

RESPONSIBILITY

Area of responsibility		Who is responsible
1	Overall and final responsibility for health and safety	Paul Phillips and Michael Bird
2	Day-to-day responsibility for ensuring this is put into practice	Paul Phillips
3	Safety, risk assessments, consulting employees, accidents, first aid and work-related ill-health	Paul Phillips and Michael Bird
	Monitoring, accident and ill-health investigation	Paul Phillips
	Maintaining equipment, information, training	Paul Phillips
4	Co-operate with supervisors and managers on health and safety matters	All employees and sub-consultants
	Take reasonable care of their own health and safety	All employees and sub-consultants
	Report all health and safety concerns to an appropriate person	All employees and sub-consultants

ARRANGEMENTS

Risk Assessment

We will complete risk assessments for working at home and for other working locations and activities.

Through these risk assessments we will identify required personal protective equipment, training and safe working practices.

We will review risk assessments when working habits or conditions change, and in response to any need identified through a review of health and safety performance.

We will review sub-consultants' risk assessments and ensure these meet Envams' standards as a minimum.

Training

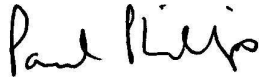
For any activity that a member of staff or sub-consultant (where working to Envams' systems) is required to carry out, we will:

- Give training as identified by the risk assessments;
- Provide personal protective equipment identified as required by the risk assessments; and
- Ensure that any call-in arrangements identified as required by the risk assessments are in place.

Review and Consultation

Health and safety performance will be reviewed annually.

We will consult staff routinely on health and safety matters as they arise and formally when we review health and safety.



Signed:
Paul Phillips, Director

Date: 12th July 2022